

RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF EAST TAWAKONI, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE COMMUNITY DEVELOPMENT FUND; AND AUTHORIZING THE CITY MAYOR TO ACT AS THE CITY'S EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

WHEREAS, the City Council of the City of East Tawakoni desires to develop a viable community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low-to-moderate income; and

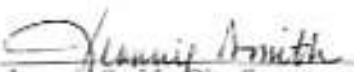
WHEREAS, certain conditions exist which represent a threat to the public health and safety; and

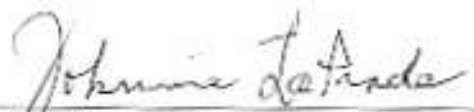
WHEREAS, it is necessary and in the best interests of the City of East Tawakoni to apply for funding under the Texas Community Development Block Grant Program;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAST TAWAKONI, TEXAS:

1. That a Texas Community Development Block Grant Program application for the Community Development Fund is hereby authorized to be filed on behalf of the City with the Texas Department of Agriculture.
2. That the City's application be placed in competition for funding under the Community Development Fund.
3. That the City application be for \$275,000.00 in grant funds to provide water system improvements
4. That the City Council directs and designates the City Mayor as the City's Chief Executive Officer and Authorized Representative to act in all matters in connection with this application and the City's participation in the Texas Community Development Block Grant Program.
5. That all funds will be used in accordance with all applicable federal, state, local and programmatic requirements including but not limited to procurement, environmental review, labor standards, real property acquisition, and civil rights requirements.
6. That it further be stated that the City of East Tawakoni is committing \$13,750.00 from its General Fund as a cash contribution toward the construction activities of this water system improvements project.

Passed and approved this 17th day of February, 2015.


Jeannie Smith, City Secretary
City of East Tawakoni, Texas


Johnnie LaPrade, City Mayor
City of East Tawakoni, Texas

CITY OF EAST TAWAKONI CITIZEN PARTICIPATION PLAN

In accordance with TxCDBG program citizen participation requirements, the City of East Tawakoni agrees to implement the following steps, which, to *the greatest extent feasible*, shall encourage citizen participation in the TxCDBG program.

- A. The City has written citizen complaint procedures that provide a timely written response to complaints and grievances. Citizens shall be made aware of the location, days, and hours when copies of the procedures are available. The City Secretary is the designated Equal Rights Officer responsible for the implementation of this process.
- B. The City shall provide technical assistance to groups representative of persons of low-to-moderate income in developing proposals for the use of TxCDBG funds. The level and type of assistance shall be determined by the City based upon the specific needs of the community's residents.
- C. For public hearings scheduled and conducted by the City, the following public hearing provisions shall be observed:
 1. Public notice of the hearings shall be published in a local newspaper at least seventy-two (72) hours prior to the scheduled hearing. The public notice shall include the date, time, location and topics to be considered at the public hearing. The published newspaper article shall also be used to meet this requirement so long as it meets all content and timing requirements. Notices shall also be posted in public buildings and distributed to local Public Housing Authorities and other interested community groups.
 2. The public hearing shall be held at a time and location convenient to potential or actual beneficiaries and include accommodations for persons with disabilities. Furthermore, the City shall make arrangements for individuals who require auxiliary aids or services if contacted at least two days prior to each hearing. The public hearing shall be held after 5:00p.m. on a weekday or at a convenient time on a Saturday or Sunday.
 3. When a significant number of non-English speaking residents are expected to participate in the public hearing, an interpreter shall be present to accommodate the needs of the non-English speaking residents.
 4. The public hearing shall occur prior to the adoption of the local government resolution authorizing the submission of the application.
 5. The City shall retain documentation of the hearing notice(s), attendance lists, minutes of the hearing(s), and any other records concerning the proposed use of funds for a period of one year. Such records shall be available to the public in accordance with Chapter 552, Government Code.
 6. The public hearing shall meet the following TxCDBG notification requirements and include a discussion with citizens covering the following topics:
 - The development of housing and community development needs.
 - The amount of funding available.
 - All eligible activities under the Texas Community Development Block Grant Program.
 - The applicant's use of past TxCDBG contract funds, if applicable.

- The estimated amount of funds proposed for activities that shall meet the national objective of benefit to low-to-moderate income persons.
- The plans of the City to minimize displacement of persons and to assist persons actually displaced as a result of activities assisted with TxCDBG funds, if applicable.

7. At least five (5) days prior to the submission of an application for TxCDBG funds, the City shall publish a public notice in a local newspaper that includes the following information:

- The TxCDBG fund categories for which applications shall be submitted.
- The amount of TxCDBG funds requested in each application.
- A short description of the proposed project activities in each application.
- The locations of the project activities included in each application.
- The location and hours when the application shall be available for public review.

8. The City shall comply with the following citizen participation requirements in the event that the application is successful:

- The City shall hold a public hearing concerning any proposed substantial change, as determined by TDA, in the use of TxCDBG funds from one eligible activity to another.

- Upon completion of the activities, the City shall hold a public hearing and review its program performance, including the actual use of TxCDBG funds.

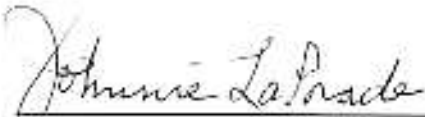
- The City shall retain documentation of the hearing notice(s), attendance lists, minutes of the hearing(s), and any other records concerning the actual use of funds for the greater of:

A. Three years after close-out of HUD's grant to the State of Texas

B. If notified by TDA in writing, the date that the final audit is accepted with all audit issues resolved to TDA's satisfaction (Please see date of TDA audit acceptance letter if applicable); or

C. A date consistent with the period required by other applicable laws and regulations as described in 24CFR 570.490 and 570.502.

As officers and representatives of the City of East Tawakoni, we the undersigned have read and fully agree to this plan, and become a party to the full implementation of this program.


Signature

Mayor
Title

2-17-15
Date